

Application and Requirements

APPLICATION GUIDELINES

1. The course fees are **fully sponsored** by the Government of Malaysia.
2. Applications should be made using the prescribed MTCP forms available at http://mtcpcoms.kln.gov.my/mtcpcoms/upload/MTCP_2022_ApplicationForm.pdf
3. MTCP application forms can also be obtained from the nearest Malaysian Embassy/High Commission in recipient countries.
4. All application forms must be duly completed and endorsed by the Ministry of Foreign Affairs or National Focal/Aid Coordinator Agency in the respective countries and submitted **ONLY** through the diplomatic channel via the Embassy/High Commission of Malaysia.
5. **Only successful applicants will receive the Official Invitation notification one (1) week from the course date, by the Training Institute via email.**



For further enquiries, applications can either approach their respective Malaysian official representatives, or write/e-mail to the following address:

THE SECRETARIAT OF MTCP 2021

Centre for Instructor and Advanced Skill Training (CIAST)

P.O Box 7012, Jalan Petani 19/1

Section 19 Shah Alam

40900 Selangor

MALAYSIA.

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Malaysian Technical Cooperation Programme (MTCP)

THE MALAYSIAN TECHNICAL COOPERATION PROGRAMME

The Malaysian Technical Cooperation Programme (MTCP) was officially launched on 7 September 1980 at the Commonwealth Heads of State Meeting in New Delhi, India, to signify Malaysia's commitment to the South-South Cooperation, in particular, the Technical Cooperation among Developing Countries (TCDC).

The MTCP emphasizes on the development of human resources through the provision of training in various areas which are essential for a country's development such as agriculture, economy, finance, public management and administration, science & technology and ICT, health diplomacy, safety and security including cyber security, cultural diplomacy, social development, environment-related to SDG2030, education, industrial and technical training. Annually, Malaysia offered more than 60 technical and capacity-building programs under the MTCP, which have benefited more than 35,500 participants from 144 countries.

OBJECTIVES OF MTCP

1. To share the development experience with other countries;
2. To strengthen bilateral relations between Malaysia and other developing countries;
3. To promote South-South Cooperation (SSC); and
4. To promote the technical cooperation among developing countries.

Centre for Instructor and Advanced Skill Training (CIAST)

Acronym for the Centre for Instructor and Advanced Skill Training. CIAST is the forefront institute in the Ministry of Human Resources and one of the leading organizations in development and enhancement trainers of skill training in Malaysia. The idea of CIAST was first mooted by the Malaysian Government in 1979. CIAST conducts various courses for participants from other vocational training institutes, domestic industries and international countries and this has been a tradition with the Ministry where human resources is the biggest and most important asset.

The centre offers courses in instructor training, supervisory training and advanced skill training for skills instructors, industrial supervisors and coaches and industrial skilled workers from the private and public sectors as well as international level. Training programs at the centre are conducted by experience instructors with various technical backgrounds. CIAST is located in Shah Alam, the state capital of Selangor which is also known as the 'Orchid City' of Malaysia. It is 25 km away or about half an hour drive from Kuala Lumpur, the capital of Malaysia and about one hour drive from Kuala Lumpur International Airport (KLIA).

CLOSING DATE

11 MARCH 2022

CIAST





**MALAYSIAN TECHNICAL COOPERATION
PROGRAMME
MTCP 2022**

Join our course:

**ONLINE COMPETENCY DEVELOPMENT FOR TVET
TRAINERS USING CUDBAS
CODE: CM22PPL-E01**

Organised by:



Centre For Instructor And Advanced Skill Training (CIAST)
MALAYSIA

Date:

21 – 25 March 2022

Time:

Malaysia Time Zone (GMT +8)

Description and Course Outline

**ONLINE COMPETENCY DEVELOPMENT FOR TVET TRAINERS
USING CUDBAS**

CUDBAS is an abbreviation for "Curriculum Development Based on Vocational Ability Structure", is a systematic and structured way to help accelerate organizational management, especially human resources in solving competency problems to ensure smoother work processes. It is a tool to identify training needs and to identify the actual competence gap of a job, to facilitate the design and implementation of relevant and effective training for improving work competence. CUDBAS provides a clearer perspective about job competencies based on knowledge, skills and attitudes of workers in performing their work.

Target group

This course is developed for technical trainers, vocational training managers, officers, and lecturers of government institutions / departments related to the course being offered.

Course Methodologies

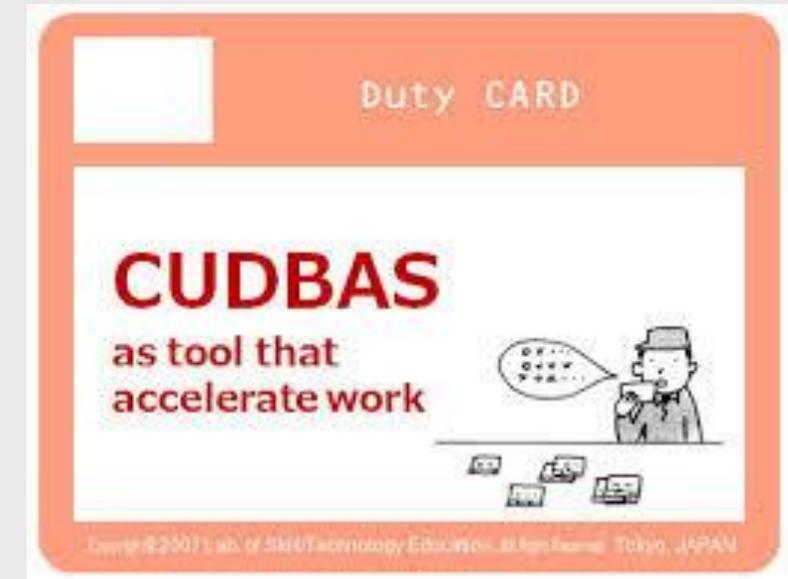
- ❖ Questionnaire survey for designing the course (2 weeks before)
- ❖ Fully online (web-based LMS and video conferencing)
- ❖ Lecture (Webinar);
- ❖ Presentation/ Demonstration (Webinar);
- ❖ Assignments/ Quizzes.

Hardware and System Requirements

- ❖ **Operating System:** Windows 10; MacOS X.
- ❖ **Hardware:** Minimum 4GB RAM, 10 GB of free disk space.
- ❖ **Internet Speed:** The optimum speed for hosts and attendees who want to share microphones, web cams, desktops, and presentations is 100Mbps+. If possible, a wired connection is much more stable and will help prevent dropped connections and interference.
- ❖ **Browser (one of the following):** Google Chrome, Microsoft Internet Explorer, Apple Safari, Mozilla Firefox.
Note: JavaScript and cookies must be enabled to allow you to properly use the e-platform.

Online Platform

- ❖ Zoom Apps
- ❖ Microsoft Office (Windows or Apple version) or Open Office



Introduction to training planning and development

Preparing ability checklist, evaluating and analyzing competency gap

Planning and designing training program

Information sharing on TiPS online system