



GOVERNMENT OF THE REPUBLIC OF TRINIDAD AND TOBAGO
MINISTRY OF PUBLIC ADMINISTRATION

Public Service Academy
Technical Cooperation Unit
EVALUATION QUESTIONNAIRE

Participant Name:

Ministry/Agency:



Please click in the relevant box to type your response

PROGRAMME ENTITLED:
SPONSORING COUNTRY:
FROM:
TO:
CONDUCTED BY:

Participant's signature:	Date Submitted:
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Please click in the relevant box to type your response

(1) Summary of Course content
(Objectives, methodology, outcomes)

(2) Participant's reaction
(Summarize your view of the training contents, delivery and any issues arising from the training)

(3) Learning
(Summarize how the performance of your duties on the job has changed/improved as a result of this training)

(4) Additional information and comments

(5) Job Impact

(a) Summarize how the knowledge and skills acquired were used in the Ministry/Agency

(b) Give details of how the knowledge and skills gained were applied to a specific project/programme

(6) Ministry/Agency Impact
Summarize any change in processes etc. in your Ministry/Agency that can be attributed to applying learnings from the training.

Please click in the relevant box to type your response

(7) Additional information/comments

(8) Conclusion and Recommendations

Given your learnings as a result of this training, what is your view on Trinidad and Tobago's continued participation in the programme?

(9) Supervisor's Comments

Summarize observations on the training's impact on the officer's performance at work

.....
NAME SIGNATURE POSITION DATE

(10) Permanent Secretary's Comments

Summarize observations on the training's impact on the officer, the Division and the Ministry

.....
NAME SIGNATURE DATE

Please click in the relevant box to type your response