



Ministry of
Public Administration

Career Opportunities

The Ministry of Public Administration is dedicated to the transformation of the Public Service to an ICT-enabled and citizen-focused organization that is capable of improving both the way in which it operates and the quality of service it provides to all citizens and persons who interact with it.

Do you have what it takes to be a part of this results-driven, committed and team-based organization? If you do, then exciting opportunities await you in the Ministry's ICT Services and Human Resource Management Division. We are currently recruiting for the following contract positions:

INFORMATION AND COMMUNICATIONS TECHNOLOGY
(ICT) SERVICES DIVISION

- **Information and Communications Technology (ICT) Director**

HUMAN RESOURCE MANAGEMENT DIVISION:

- **Pension and Leave Supervisor**
- **Pension and Leave Officer**



NOTE:

The duration of contract will be for a period of **three (3) years**. Please note that the terms and conditions of employment have been determined by the Chief Personnel Officer.

To view the full Job Descriptions and apply for the above-mentioned positions, please visit our website at <http://mparecruitment.gov.tt/>.

Interested persons are required to apply online and submit a résumé along with their application. Should applicants neglect to provide the required information on the application form as well as attach copies of their relevant documents and evidence of experience and training, the Ministry will be unable to determine the applicant's eligibility for the position and he/she will be considered as unsuitable. Upon submission of the online application, applicants will receive an email confirming receipt.

We thank all applicants for their interest. However, only shortlisted applicants will be contacted.

All applications must be submitted online by **Tuesday 29th March, 2022.**