



Government of the Republic of Trinidad and Tobago

**Ministry of Public Administration
and Communications**

EXPRESSIONS OF INTEREST

The Public Service Academy, Ministry of Public Administration and Communications is in the process of expanding its programme of learning and development activities and is therefore inviting Expressions of Interest from suitably qualified individuals/institutions for consideration as potential training providers.

The Public Service Academy (PSA) is the focal point of human resource development and training within the Public Service of Trinidad and Tobago. It is therefore committed to facilitating the development of Public Service organizations by ensuring that employees are provided with relevant, just-in-time training that enables them to meet the demands of a dynamic Public Service in an evolving society.

The PSA is focusing on the following learning and capacity-building areas:

- Strategic Management and Scenario Planning
- Business Communication
- Leadership Development
- Financial Management, Procurement and Contract Management
- Organizational Improvement and Branding
- Competency-Based Human Resource Management and Development
- Project Management
- Service Delivery and E-Government
- Customer Service
- Information and Knowledge
- Management Support for a High-Performance Organization
- Personal Effectiveness
- Protocol and Business Etiquette
- Governance
- Evidence-Based Policy Management

In this regard, the Public Service Academy wishes to add suitably qualified persons to its database of Training providers. Training providers/consultants who express interest in providing services in any or all of the areas mentioned above will be considered for inclusion in our database and may be invited to submit proposals when required.

For further details on the Expressions of Interest, please check the Ministry's website at <http://www.mpac.gov.tt/press-ads>. Interested parties are asked to submit their company profiles or biosketches detailing qualifications of key personnel, areas of specialization, contact information, relevant work experiences, the names of at least two (2) referees and other pertinent information to the address below by February 17, 2017

The Permanent Secretary
Ministry of Public Administration and Communications
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